

Guidelines
for
Authors, Editors, and Publishers
of
Geologic Field Trip Guidebooks

Guidebooks Committee
Geoscience Information Society

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Guidelines for Authors, Editors, and Publishers of Geologic Field Trip Guidebooks

Field trip guidebooks are a significant contribution to geoscience literature. They are often the most current or only synopsis of an area's geology, and as such, are essential to researchers and students. Guidebooks may be difficult to locate because casual references to guidebooks may simply describe the area investigated and the name of the society or meeting associated with the field trip and/or guidebook. An aid to identifying field trip guidebooks, the web version of *Geologic Field Trip Guidebooks of North America* <http://www.agiweb.org/georef/onlinedb/gnaintro.html>, is being cooperatively compiled by members of the Geoscience Information Society (GSIS) and the American Geological Institute. The sixth edition of the print version of the *Union List of Geologic Field Trip Guidebooks of North America* contains guidebooks published up to 1990.

GSIS encourages guidebook editors and compilers to include specific information on the cover and preliminary pages of every guidebook so that this important literature can be identified, acquired, and used by the geoscience community. The following guidelines are intended to ensure that your guidebook contains the essential components to become an identifiable and permanent part of the geoscience literature.

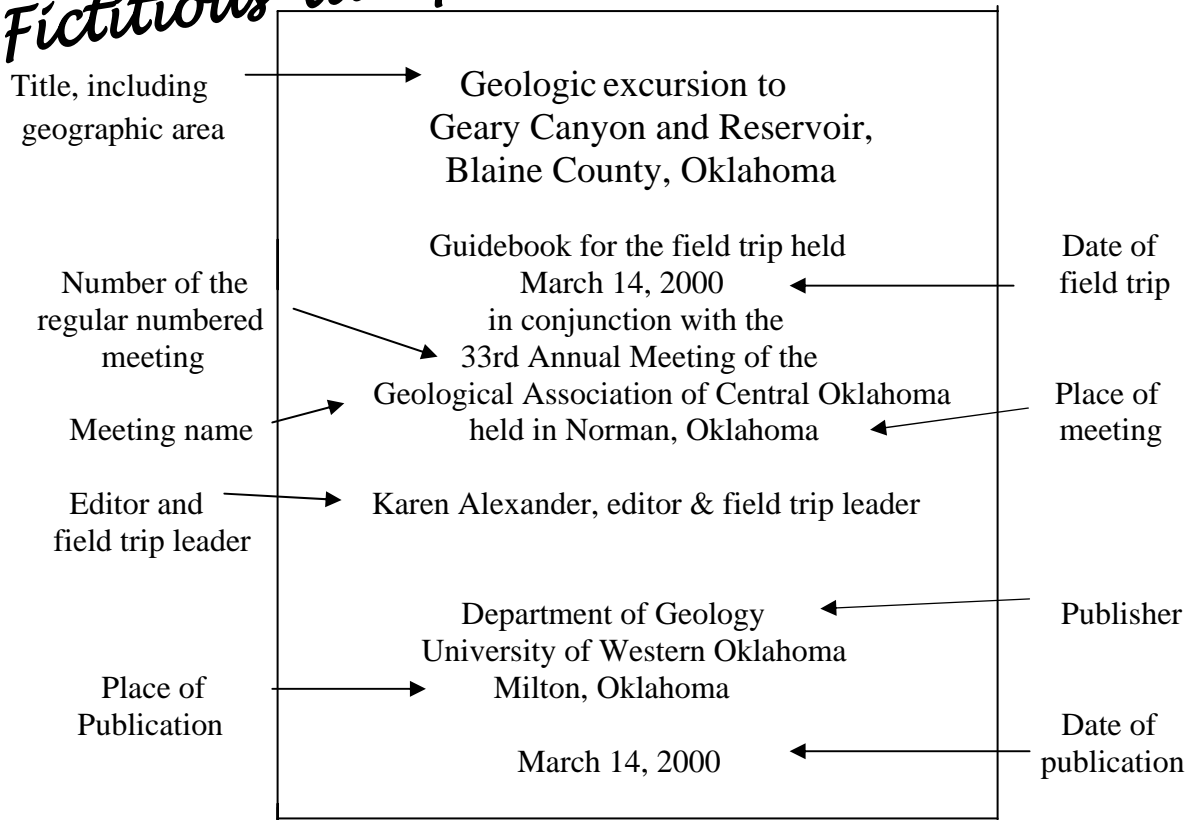
The field trip guidebook **TITLE PAGE** should include:

- **Title** - A clearly indicated title, with the title identical on the title page and cover, and any other place where it appears.
- **Geographic area** - The geographic area, including state or province covered by the field trip, should be included as a part of the title or subtitle
- **Dates** - Day/s, month, and year of the field trips
- **Meeting name** - Name and place of the meeting should be included when the field trip is held in conjunction with a meeting. If it is a regular, numbered meeting, specify the number of the meeting.
- **Field trip number** - If several field trips take place at a meeting, specify the number of each field trip.
- **Series title and number** - If issued as a number within a series, the series title should remain the same from year to year. If a change occurs, the relationship of the new title to the old title should be clear. Frequent changes in series titles should be avoided. Be sure to include the number within the series and place it close to the title of the series.
- **Volumes within a set** - If issued as volumes of a set, each volume should be identified with the title of the set as a whole. This title should be placed on the title page and cover of each individual guidebook. The name of the meeting for which the guidebooks were prepared should also be included on each volume, and the volume number of each volume within the set should be indicated near the title of the set as a whole.
- **Field trip leaders and guidebook editors** - Name the field trip leader/s and/or editor/s and indicate the responsibility of each person.
- **Reprint** - If this guidebook is a reprint, indicate the title and the year of publication of the original. If it is part of a reprint series, include that series title and series number.
- **Publisher name and address** - Name and full address of the publisher may appear here or on the back of the title page.
- **Date of publication**

The **BACK OF THE TITLE PAGE** should include:

- **Publisher name and address** - Name and full address of the publisher and the distributor, if different from the publisher. Include an e-mail, web, or postal address, as appropriate.
- **Internet availability** - Provide the URL if the guidebook is available online.
- **Price** of the publication
- **ISSN** and/or **ISBN**, if available

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